

RIVERSIDE COUNTY FIRE DEPARTMENT

ISSUANCE TRANSMITTAL

REFERENCE RIVERSIDE COUNTY POLICY MANUAL VOLUNTEER FIRE COMPANIES County Issued Volunteer Personal Protective Equipment (PPE)	POLICY LETTER NO. 1-09
	DATE: January 30, 2009

REMOVE	INSERT
	Policy Letter 1-09

SUMMARY:

NOTE:
COMPLETE THE REVISION RECORD AT THE FRONT OF THE MANUAL/HANDBOOK.
DESTROY THIS TRANSMITTAL SHEET AFTER FILING THE REVISED MATERIAL.

POLICY LETTER NO. 1- 09

TO: All Holders of the Policy Manual **DATE:** January 30, 2009

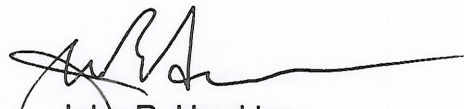
FROM: John R. Hawkins, Fire Chief

SUBJECT: VOLUNTEER FIRE COMPANIES
County issued Volunteer Personal Protective Equipment (PPE)

In an effort to better control the inventory and maintenance of safety gear, the following policy is immediately effective for all volunteer firefighters.

Upon separation from the Riverside County Fire Department, all county issued safety gear that was issued out of the Service Center must be returned by the *separating volunteer* to the Perris Service Center for collection. This policy also includes any volunteer identification cards issued by the department. The service center is to provide the separating volunteer a copy of the county gear card RCO 51.7 showing any items returned and provide a copy to the Volunteer Services Program office. It will be the responsibility of the Volunteer Services office to forward the RCO 51.7 to the separated volunteer's assigned station.

The Volunteer Services Program Manager's office should be contacted for questions regarding the above policy.


John R. Hawkins
Fire Chief

JH: jlr